

## STATEMENT OF EXECUTIVE SHAREHOLDER AND TRUSTEE COMMITTEE DECISIONS

Thursday, 26th May, 2022

The decisions summarised below were taken by the Executive Shareholder and Trustee Committee at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to Note (a) at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

### Members of the Executive Shareholder and Trustee Committee

Chairman:

Councillor Joss Bigmore (Leader of the Council) \*

Vice-Chairman:

Councillor Julia McShane (Deputy Leader of the Council) \*

Councillor John Redpath \*

\*Present

Councillor Angela Goodwin was in remote attendance.

**Agenda  
Item No.**

**Officer(s) to  
action Item**

**1. APOLOGIES FOR ABSENCE AND NOTIFICATION OF REPLACEMENTS**

There were no apologies for absence.

**2. DISCLOSURE OF INTERESTS**

There were no declarations of interest.

**3. MINUTES**

The minutes of the meeting held on 24 February 2022 were confirmed as correct. The Chairman signed the minutes.

**4. SUTHERLAND MEMORIAL PARK - CRICKET PAVILION**

Decision:

That the Head of Asset Management be authorised to grant a licence, outside of the Nursery operating hours, to Guildford City Cricket Youth Project in respect of their use of the Cricket Pavilion at Sutherland Memorial Park as well as a lease of a storage area

Damien  
Cannell

within the building.

Reason(s):

1. To regularise the usage of the pavilion, secure the ongoing community amenity and protect the Council's interests. Regularising the GCCYP's occupation will protect the Council as currently the responsibilities between the Council as Landlord and GCCYP are not clearly defined and as such there are risks regarding liability should an accident occur.
2. To fulfil the Council's charitable trustee duties.

Other options considered and rejected by the Committee:

None.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

**5. GUILDFORD SPORTS GROUND CHARITY ANNUAL RETURNS FOR THE YEARS ENDING 31 MARCH 2020 & 31 MARCH 2021**

Decision:

Victoria  
Worsfold

1. Approved the Annual Trustee Report and the Annual Accounts year ending 31 March 2020 and 31 March 2021, as set out in Appendix 1, 3, 4 and 6;
2. Noted the report of the Independent Examiner, as set out in Appendix 2 and 5; and
3. Authorised the Lead Specialist (Legal) to submit the Annual Trustee Report, Annual Accounts and the Independent examiner's report to the Charity Commission supported by the relevant department(s).

Reason:

To comply with the legal requirement that the Charity must keep its registered details up to-date. If the Trustee fails to submit these returns, it could result in the Charity Commission removing the charity from its register and taking further action.

Other options considered and rejected by the Committee:

None.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

NOTES:

(a) Any decision marked “#” means that the item was deemed by the Joint Chief Executive and agreed by the Executive Shareholder and Trustee Committee and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.

(b) The call-in procedure is as follows:

(i) the Chairman of the Overview and Scrutiny Committee; or

(ii) a minimum of five members of the Council

may require that a decision be referred to the Overview and Scrutiny Committee for review.

(c) Councillors wishing to exercise their right to call-in a decision taken by the Executive Shareholder and Trustee Committee must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:

(a) that there was insufficient, misleading or inaccurate information available to the decision-maker;

(b) that all the relevant facts had not been taken into account and/or properly assessed;

(c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or

(d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on [john.armstrong@guildford.gov.uk](mailto:john.armstrong@guildford.gov.uk)

(d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.

(e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.

- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
- (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
  - (ii) which is likely to have a significant impact on two or more wards within the Borough.